



**Application Process
for
Dual Enrollment
at Maryville College**

maryville-schools.org

- This PowerPoint, as well as the DE Application Process for Pellissippi State, can be found at maryville-schools.org, Maryville High School,, Classrooms, Dual Enrollment.
- As of today, Maryville College plans on offering in-person classes. Obviously, this is a fluid situation and can change at any given time. I will keep all students posted of any changes that occur. Maryville College is a bit different from Pellissippi State. While Pellissippi allows DE students to go online and register for classes, Maryville College allows their regular students to have first option at all class seats. Dual Enrollment Maryville College students will not register for classes. They will be put in these classes by the registrar. Therefore, be aware that Maryville College DE students need possible alternative selections in case their class fills up. This is not true for DE English. Students wishing to take DE English will be reserved a seat.
- Students who are taking the ACT for the first time on Tuesday, March 2nd, will need to constantly monitor their ACT account so that as soon as students' scores are up, they can print their scores and take them to Mrs. Burchfield in office 241. She will then deliver those scores to Maryville College.

Dual Enrollment is offered at Pellissippi State and Maryville College. The first step students must take is to download and print the two documents below and return these to Mrs. Burchfield in Office 241.

Students' transcripts and ACT scores must be submitted to the colleges of choice. This is a step students do not have to do. Mrs. Vaughn and Mrs. Burchfield will do this for you. If, after completing these steps, students have questions, they may email Mrs. Burchfield at robin.burchfield@maryville-schools.org.

Maryville High School
Early College Experience Course Application
(For any college courses pursued by MHS students)

Student's Full Name _____ Grade Level _____
(at time course will be taken)

Student Cell Phone Number _____

Semester/Year Course Will Be Taken _____ Fall/2021 _____ Spring 2022

College(s) Offering Credit _____

College Course Title(s) and Number(s)

<u>Fall Term</u>	<u>Spring Term</u>
_____ English 1010 (P80C)	_____ English 1020 (P80C)
_____ English Comp and Speech I 110 (MC)	_____ English Comp and Speech II 120 (MC)
_____ Psychology 1030 (P80C)	_____ Psychology 1030 (P80C)
_____ Biology 1110 (P80C)	_____ Biology 1110 (P80C)
_____ College Success 1600 (P80C at MH8)	_____ Probability and Statistics 1630 (P80C)
_____ Probability and Statistics 1630 (P80C)	_____ Calculus 1820 (P80C at MH8)
_____ Calculus 1820 (P80C at MH8)	_____ Government & Politics 122 (MC)
_____ Contemporary Global Issues 201 (MC)	

_____ Other Courses Not Listed _____ Other Courses Not Listed

Please verify:
☐ I have the minimum ACT or PLAN requirements of 19 subscores and composite.
☐ I have a 3.0 GPA.

Student Responsibilities:

1. Complete an **Early College Experience Course Application** (print and return to Mrs. Burchfield in office 241 no later than **March 5, 2021**.)
2. Complete the college requirements for acceptance in a dual enrollment course.
 A. Complete an Application for Admission. In order to be a college student, you **MUST APPLY TO COLLEGE**. You can do this through the tabs on the Dual Enrollment web site.
 B. Complete the Hepatitis B Immunization form. This form must be submitted to Mrs. Burchfield in office 241 no later than March 5, 2021.
3. Complete the Dual Enrollment Grant application. (See the tab on the Dual Enrollment web site.) (Print and return a copy of the dual enrollment grant to Mrs. Burchfield in office 241 no later than March 5, 2021.)
4. If all deadlines qualify, Mrs. Burchfield will submit transcript, ACT scores and Hepatitis B forms to the college of choice.
5. Register for classes after acceptance into the Maryville High School Early College Experience Program and the college of choice. (This will take place after spring break, around April 6th.)

Student Signature/Date _____ Parent Signature/Date _____
RETURN COMPLETED FORM TO MRS. BURCHFIELD in office 241 by Friday, March 5, 2021.
 The Principal reserves the right to deny release time for a student to participate in Early College Experience.

[Early College Experience Application 2021-2022.doc](#)

[Early College Experience Release 2021-2022.doc](#)

Maryville High School
Early College Experience (ECE) Authorization for Off-Campus Courses

Student's Full Name _____ Grade: _____

Semester /Year of ECE Course: _____ Fall/2021 _____ Spring/2022

Name of College/Institution: _____

College Course Title and Number: _____

Days/Times of Course: _____ (If Known)

Student Responsibilities

1. Completion of all application requirements to the college, including Dual Enrollment Grant.
2. Knowledge of time and place of college courses. Transportation to and from ECE course.
3. Attendance and academic performance in both high school and college courses.
4. Obtain parent signature for transportation to and from college course and for time considered in parent's care.
5. Submit proof of registration in the college course to Mrs. Burchfield within one week of the beginning of the high school semester.
6. Submit official verification of the final grade from the college within one week of the end of the course. This must be submitted to Mrs. Burchfield in office 241 in order for grade and credit to appear on the transcript.

Notes

***ECE courses are not listed as honors or advanced placement courses on the high school transcript; however, they will receive 0.75 quality point in the Maryville High School GPA. Quality points above a 4.0 are not allowed for determining eligibility for the lottery scholarship.**
***The course title and grade earned at the post-secondary institution/college will appear on the high school transcript.**
***Students will be enrolled in a Dual Enrollment block in the Maryville High School course registration. No interim grades will be reported. The college teacher will not discuss a student's academic progress with the parent.**
***Students must follow the college schedule, such as during fall and spring breaks.**
***Students who fail to submit a transcript to Mrs. Burchfield before final grades are due will receive a 0.0 on their grade card and transcript. This will be removed when a transcript is submitted to Mrs. Burchfield in office 241.**

I have read the attached letter and this authorization form and agree to abide by its policies. I also agree that my student has permission to attend college classes, providing his/her own transportation.

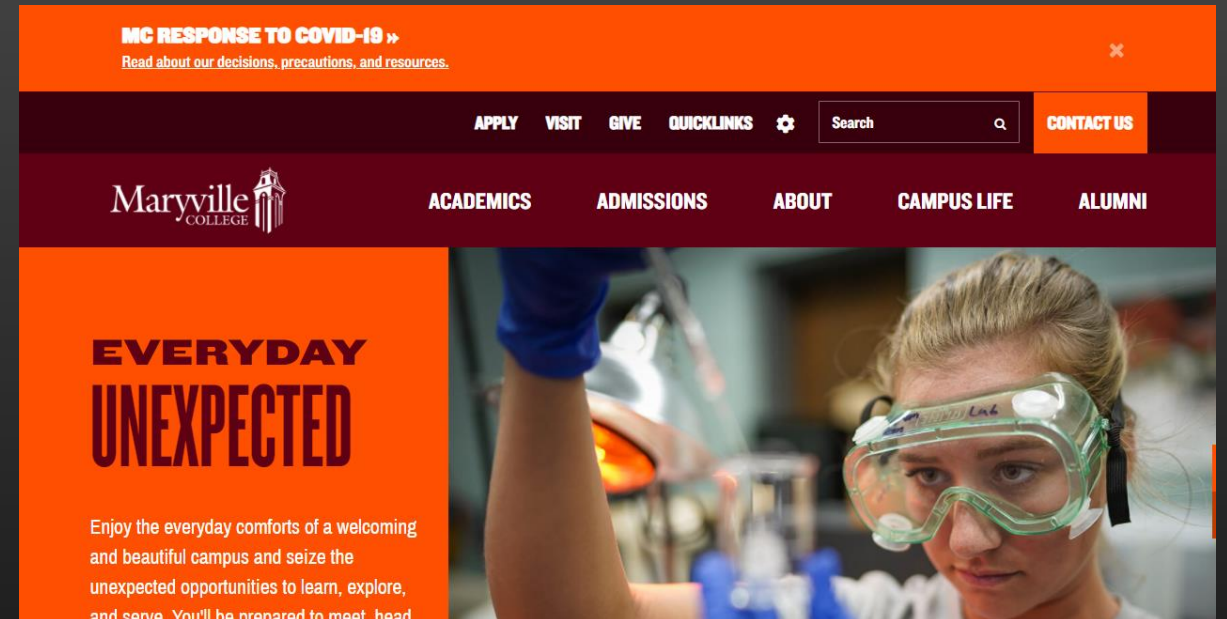
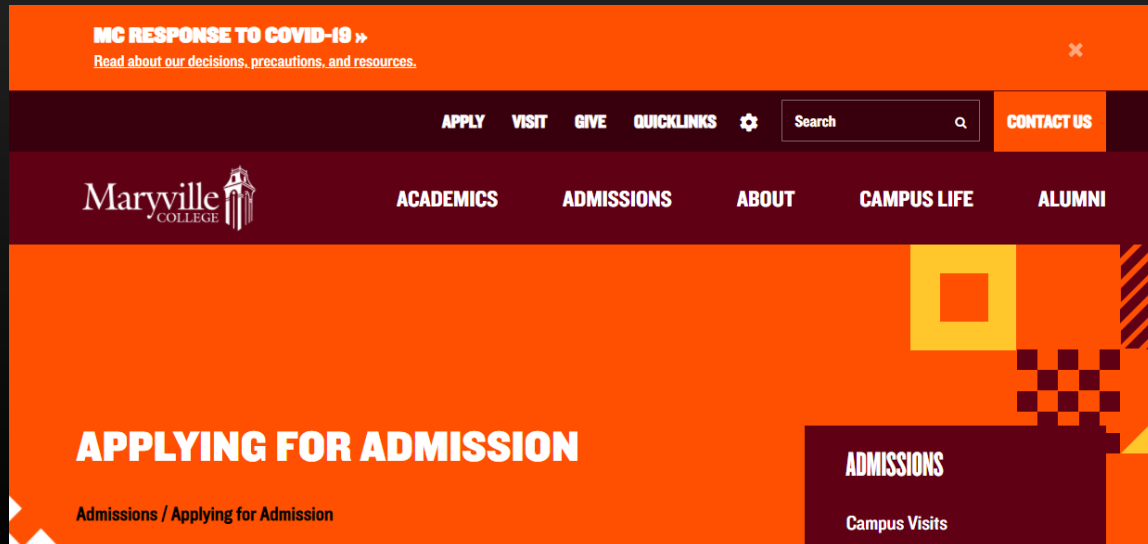
Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

RETURN COMPLETED FORM TO MRS. BURCHFIELD by Friday, March 5, 2021.

Applying to Maryville College

If students are interested in taking Dual Enrollment classes at Maryville College, students should go to maryvillecollege.edu and click on “Admissions.”



After clicking on “Admissions,” students will see several choices. They will then need to click on “Applying for Admission.”

Maryville College DE Information

DUAL ENROLLMENT STUDENTS

Maryville College welcomes qualified high school juniors and seniors to take college level courses on a space available basis. Students are considered for admission as Dual Enrollment students if they have a minimum 3.0 grade point average OR a minimum ACT of 21 (SAT of 1060.) Students must reapply for each term they wish to enroll as dual enrollment student at Maryville College. Even if a high school student meets all academic criteria to be admitted into the dual enrollment program, **Maryville College will only place high school students in college classes if space is available. With limited space in many introductory level courses, priority is given to current full time Maryville College students over dual enrollment applicants.**

At this time, due to limited space in other introductory level courses, Dual Enrollment students **may not** enroll in the following courses:

ENG 108 Fundamentals of College Writing

ENG 150 Oral Rhetoric

MTH 110 Quantitative Literacy

STA 120 Introductory Statistics

Dual Enrollment English 110 and 120

Special sections of English 110 Composition and Speech I will be offered in the Fall semester, and English 120 Composition and Speech II will be offered in the Spring semester of each year for high school Dual Enrollment students provided each section has a minimum enrollment of 15

DATES AND DEADLINES

The deadline for submitting completed Dual Enrollment applications for the fall term is May 1 and October 1 for the spring term. Before a student's dual enrollment application can be considered, the applicant must send the following:

- completed application including course preference
- updated high school transcript or ACT/SAT scores
- **permission form** signed by the high school principal or school counselor

The cost per Dual Enrollment course is \$500. Students may apply for the [Tennessee Student Assistance Corporation \(TSAC\) Dual Enrollment Grant](#). The TSAC Dual Enrollment Grant pays \$500 per course for the first and second course taken, \$200 for the third course taken, and zero dollars for the fourth course taken. **TSAC Deadline is May 1, 2020.**

For classes other than English 110 and 120, notification and confirmation of class placement will occur no earlier than August 15 for the fall term or December 1 for the spring term. Students wishing to change their scheduled class after this time may encounter difficulties due to limited or no seats remaining. The College reserves the right to cancel classes due to low enrollment or other unforeseen circumstances. In such cases, the College will make every effort to place affected students in an appropriate alternative course and will notify them immediately.

BEGIN DUAL-ENROLL APPLICATION

Once students have clicked on “Dual Enrollment,” they will see this information page. At the bottom of the page is a button which states, “Begin Dual Enrollment Application.” Students will click here.

MaryVille Portal MVP

Next, students will be taken to the MaryVille Portal where students will click on “First-time users” “Create an account to start a new application.”

MARYVILLE PORTAL - MVP!

Maryville College is excited to welcome you to the MVP Portal. You can use your MVP account to start your application, save and continue it later, and check your status once it's been submitted.

Once you are admitted, you can apply for all competitive scholarships, upload supporting documents, submit your enrollment deposit, and begin your next steps of becoming a SCOT!

Start your application below or view your [MVP Status Portal here](#).

Returning users:

[Log in](#) to continue an application.

First-time users:

[Create an account](#) to start a new application.

Register at Maryville College

MaryVille Portal - MVP!

REGISTER

To register for an account, please enter the information requested below.

Email Address	<input type="text"/>
First Name	<input type="text"/>
Last Name	<input type="text"/>
Birthdate	<input type="text"/> <input type="text"/> <input type="text"/>

Continue

The next step in applying to Maryville College is registering . Please complete all steps on this page.

Maryville College PIN

Please note that after completing the registration, a temporary PIN will be sent to students' email before they can continue.

MARYVILLE PORTAL - MVP!

Maryville College is excited to welcome you to the MVP Portal. You can use your MVP account to start your application, save and continue it later, and check your status once it's been submitted.

Once you are admitted, you can apply for all competitive scholarships, upload supporting documents, submit your enrollment deposit and begin your next steps of becoming a SCOT!

A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder.

Email	rdburchf@gmail.com	switch
Account	Burchfield, Robin	
Temporary PIN	<input type="text"/>	
Birthdate	<input type="text"/>	<input type="text"/>

Login

Maryville College Password

MaryVille Portal - MVP!

Robin

SET PASSWORD

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password	<input type="password"/>	<ul style="list-style-type: none">✗ At least one letter✗ At least one capital letter✗ At least one number✗ Be at least 12 characters✗ New passwords must match
New Password (again)	<input type="password"/>	

Set Password

The next step in applying to Maryville College is creating a password. Please be sure to record this password so it will not be forgotten. This password will be needed throughout the term.

Start Maryville College Application

Robin Burchfield Logout

MARYVILLE PORTAL - MVP!

Maryville College is excited to welcome you to the MVP Portal. You can use your MVP account to start your application, save and continue it later, and check your status once it's been submitted.

Once you are admitted, you can apply for all competitive scholarships, upload supporting documents, submit your enrollment deposit, and begin your next steps of becoming a SCOT!

Start your application below or view your [MVP Status Portal here](#).

Your Applications			
Type	Status	Started	Submitted
You have not yet started an application using this account.			

[Start New Application](#)

Once students have successfully created their passwords, they will then be taken to this page. At the bottom of the page, students will click “Start New Application.”

Next, students will choose the type of application they will need. Students should select “2021 High School Dual Enrollment.”

Robin Burchfield Logout

MARYVILLE PORTAL - MVP!

Maryville College is excited to welcome you to the MVP Portal. You can use your MVP account to start your application, save and continue it later, and check your status once it's been submitted.

Once you are admitted, you can apply for all competitive scholarships, upload supporting documents, submit your enrollment deposit, and begin your next steps of becoming a SCOT!

Start your application below or view your [MVP Status Portal here](#).

Your Applications			
Type	Status	Started	Submitted
You have not yet started an application using this account.			

[Start New Application](#)

Start New Application

Select an application type:

2021 High School Dual Enrollment

2021 Dual Enrollment Application

Create Application Cancel

The Maryville College Application

The next step is to complete the Personal Background page of the application. Please read all questions carefully and answer completely. On the left side of the page are the different sections of the application (in red) which must be completed.

MaryVille Portal - MVP!

Robin Burchfield [Logout](#)

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PERSONAL BACKGROUND

Required Fields are marked with an *

Name	
First Name*	<input type="text" value="Robin"/>
Middle	<input type="text"/>
Last Name*	<input type="text" value="Burchfield"/>
Suffix	<input type="text" value="v"/>
Preferred First Name*	<input type="text"/>
Other Last Names Used	<input type="text"/>

Educational Information

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APPLICATION

Application Information

Application Entry Year*
2020 ▼

Application Entry Term*
Fall ▼

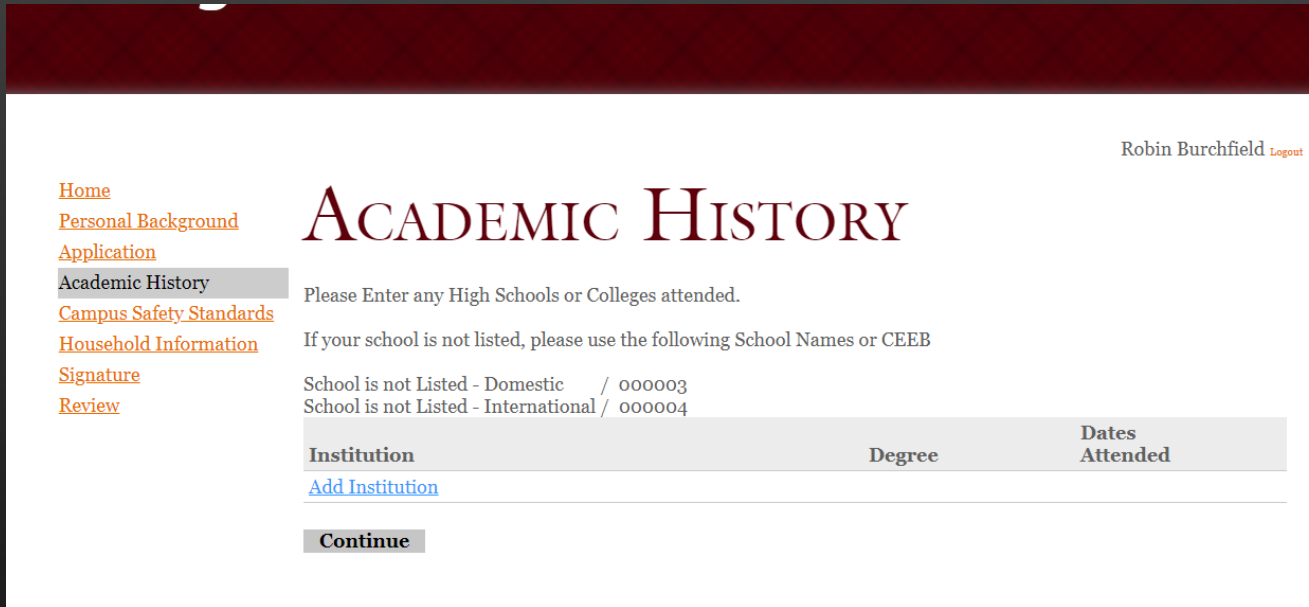
Applicant Type*
Dual Enrollment ▼

Are you a legacy applicant? This means a parent or sibling graduated from Maryville College.
☐ Yes
☐ No

If you are a legacy applicant, please list the family member(s) name(s) that attended Maryville College and their relationship to you.

The second step in the “Application” process is simply entitled “Application.” This page requests educational information. Please follow all instructions.

Academic History



The screenshot shows the 'Academic History' section of a web application. On the left is a navigation menu with links: Home, Personal Background, Application, Academic History (highlighted), Campus Safety Standards, Household Information, Signature, and Review. The main heading is 'ACADEMIC HISTORY'. Below it, instructions state: 'Please Enter any High Schools or Colleges attended.' and 'If your school is not listed, please use the following School Names or CEEB'. Two lines of text provide CEEB codes: 'School is not Listed - Domestic / 000003' and 'School is not Listed - International / 000004'. A table with three columns is shown: 'Institution', 'Degree', and 'Dates Attended'. Below the table is a link 'Add Institution' and a 'Continue' button. The user's name 'Robin Burchfield' and a 'Logout' link are in the top right corner.

Robin Burchfield [Logout](#)

ACADEMIC HISTORY

Please Enter any High Schools or Colleges attended.

If your school is not listed, please use the following School Names or CEEB

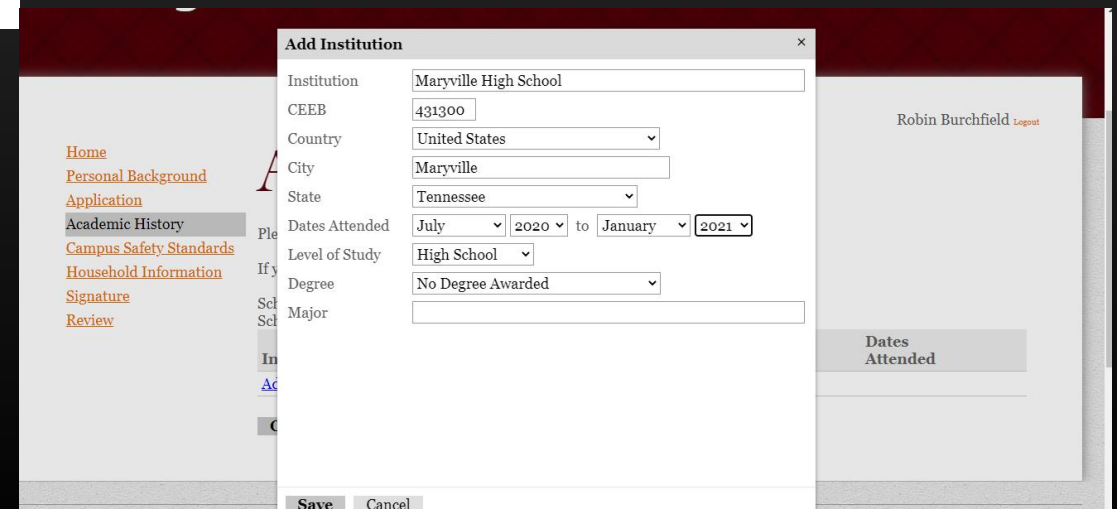
School is not Listed - Domestic / 000003
School is not Listed - International / 000004

Institution	Degree	Dates Attended
Add Institution		

[Continue](#)

The third step in the application process is “Academic History.” Students will need to click on “Add Institution,” and from the drop-down button, they will choose Maryville High School, Maryville, TN. Be careful with this because there is a Maryville High School in Missouri.

When students click on “Add Institution” and choose Maryville High School, Maryville TN, many of the boxes will automatically fill. However, students will need to complete the dates they attend Maryville High, and their “Level of Study,” which should be high school. Students will click continue after completing this page.



The screenshot shows the 'Add Institution' modal form. The fields are filled with: Institution: Maryville High School, CEEB: 431300, Country: United States, City: Maryville, State: Tennessee, Dates Attended: July 2020 to January 2021, Level of Study: High School, Degree: No Degree Awarded, and Major: (empty). The form has 'Save' and 'Cancel' buttons at the bottom. The background shows the same navigation menu and user information as the previous screenshot.

Add Institution

Institution:

CEEB:

Country:

City:

State:

Dates Attended: to

Level of Study:

Degree:

Major:

[Save](#) [Cancel](#)

Campus Safety Standards

The fourth button on the Application Menu is “Campus Safety Standards.” Please answer all questions honestly and completely, and click “Continue” when finished.

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CAMPUS SAFETY STANDARDS

An affirmative answer to any of these questions does not automatically bar admission; but does require review. Sending copies of legal or other documentation to the Office of Undergraduate Admissions will save time in the review process.

All applicants are required to answer the following questions. You will not be able to submit your application until you have provided the required responses. If you answer "yes" to any of the questions below, you are required to also provide a written explanation of the event. You may be asked to submit additional information and/or documentation.

For the purpose of the following questions, "crime" or "criminal charge" refers to any crime other than a traffic related misdemeanor or an infraction.

Campus Safety Standards

Maryville College is committed to maintaining a safe environment for all members of our community.

* All fields are required.

1. Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9th grade (or international equivalent) forward, whether related to academic misconduct or behavioral misconduct, that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

☐ Yes
☐ No

Household Information

Robb Burchfield Log

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HOUSEHOLD INFORMATION

Family Information

Relationship Type

First Name

Last Name

Preferred Name

Area Code Phone Number

We would like to keep your family member updated about Maryville College.
Please provide their **Email Address:**

Is this an Emergency Contact?

The fifth button on the Maryville College Application is “Household Information.” This entire page must be completed, and then students will click “Continue” when completed.

Signature Page

The sixth button on the menu is “Signature.” Students should simply type their full legal name into the box and click “Confirm.”

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[Review](#)

In place of your signature, please type your full legal name:

Confirm

Review Application

The last button on the menu is “Review.” Students should click “Review” to see any mistakes or missing information. When the “Review” is clear, students should submit their application.

[Home](#)[Personal Background](#)[Application](#)[Academic History](#)[Campus Safety Standards](#)[Household Information](#)[Signature](#)[Review](#)

REVIEW

Please Note:

Maryville College does not discriminate on the basis of race, color, gender, ethnic or national origin, religion, sexual orientation, age, disability, or political beliefs in its admission procedures and educational programs. At Maryville College we respect your privacy. Any information you provide to us will be used solely for admissions purposes. In response to the Student Right-to-Know Act, information regarding campus security as well as graduation and persistence rates may be obtained by contacting the Office of Admissions, Maryville College, Maryville, TN 37804-5907

We have detected the following errors with your application.
These errors must be corrected before submission.

Section	Required Field or Error
Personal Background	Missing Biographical Information - Citizenship
Personal Background	Missing Biographical Information - Name and Preferred Name
Personal Background	Missing Biographical Information - Permanent Address
Campus Safety Standards	Missing Campus Safety Information
Signature	Please complete prior to submission.

[Save for Later](#)

The Dual Enrollment Grant

The Dual Enrollment Grant is offered to juniors and seniors to help offset the cost of college courses while in high school. For most general education classes, students must have a minimum of 19 in all categories of the ACT and a 3.0 unweighted gpa in order to receive the grants. Each student is allotted \$1,200 in dual enrollment grants. Most 3-hour college courses will cost \$500 each. For students taking 4-hour college courses, such as calculus, or courses with labs, such as biology, students will have to pay for the extra hour. The extra hour is not covered by the grant. That extra hour is approximately \$165. To apply for the Dual Enrollment Grant, students can return to the “Maryville College Applying for Admission” page. Under “Dual Enrollment” after scrolling down, students will see “Tennessee Student Assistance Corporation (TSAC) Dual Enrollment Grant.” Students should click on this link.

Dual Enrollment English I10 and I20

Special sections of English I10 Composition and Speech I will be offered in the Fall semester, and English I20 Composition and Speech II will be offered in the Spring semester of each year for high school Dual Enrollment students provided each section has a minimum enrollment of 15 students. Classes will meet MWF from 8:00 – 8:50 a.m. or TR 8:00 – 9:15 a.m. on the Maryville College campus. Students must apply by May 1 for the fall term and October 1 for the spring semester. Confirmation of class placement will occur by mid-April for fall and mid-October for spring (for English I10 and I20 ONLY).

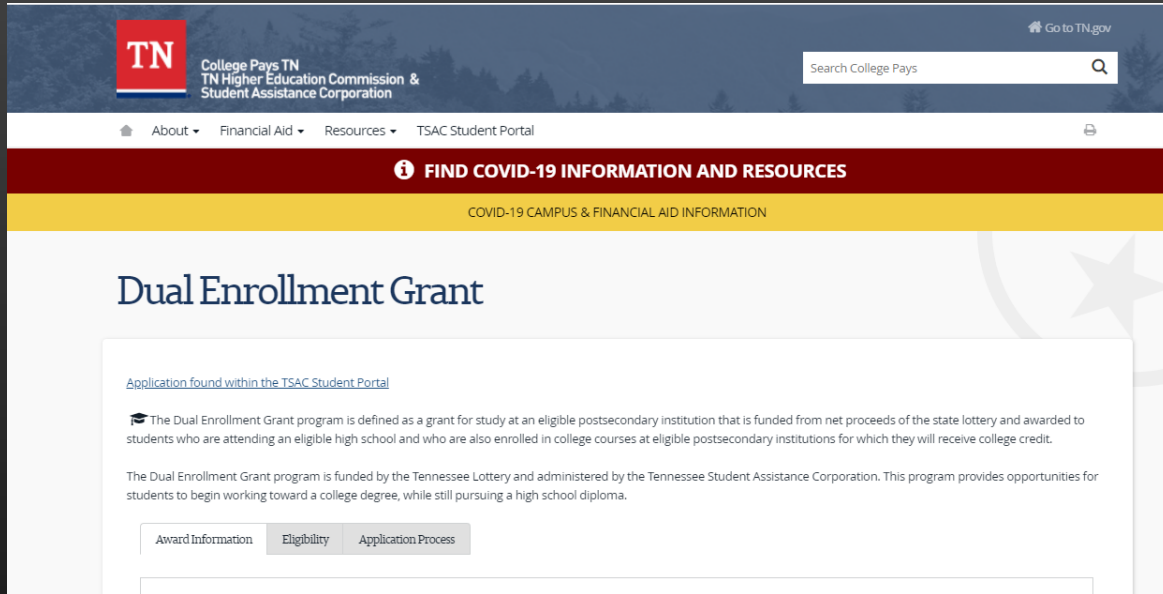
DATES AND DEADLINES

The deadline for submitting completed Dual Enrollment applications for the fall term is May 1 and October 1 for the spring term. Before a student's dual enrollment application can be considered, the applicant must send the following:

- completed application including course preference
- updated high school transcript or ACT/SAT scores
- [permission form](#) signed by the high school principal or school counselor

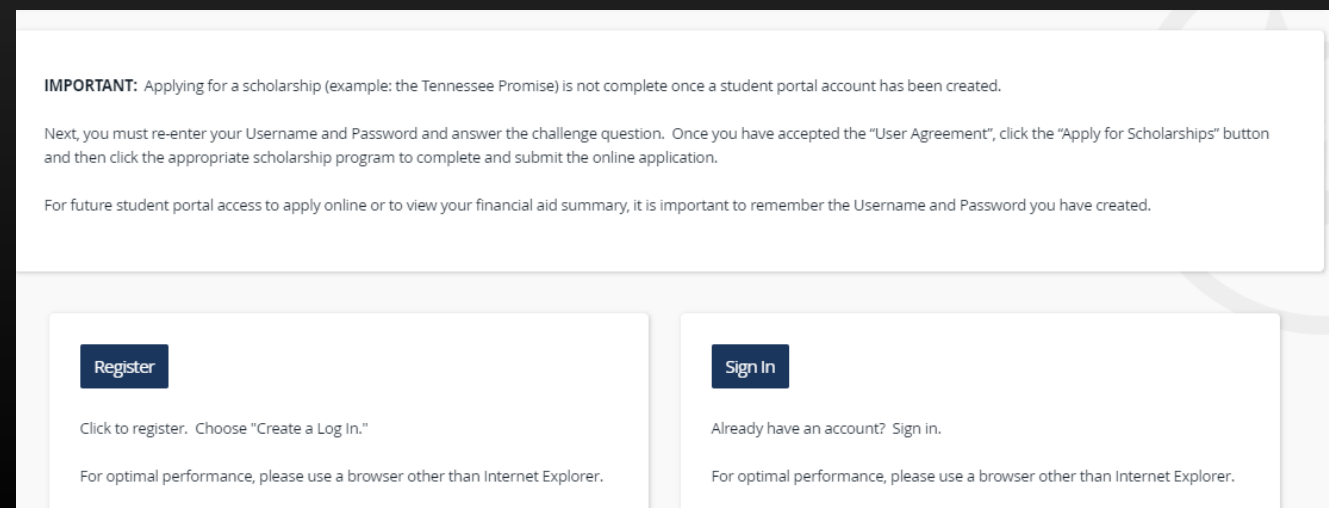
The cost per Dual Enrollment course is \$500. Students may apply for the [Tennessee Student Assistance Corporation \(TSAC\) Dual Enrollment Grant](#). The TSAC Dual Enrollment Grant pays \$500 per course for the first and second course taken, \$200 for the third course taken, and zero dollars for the fourth course taken. **TSAC Deadline is May 1, 2020.**

Tennessee Student Assistance Corporation



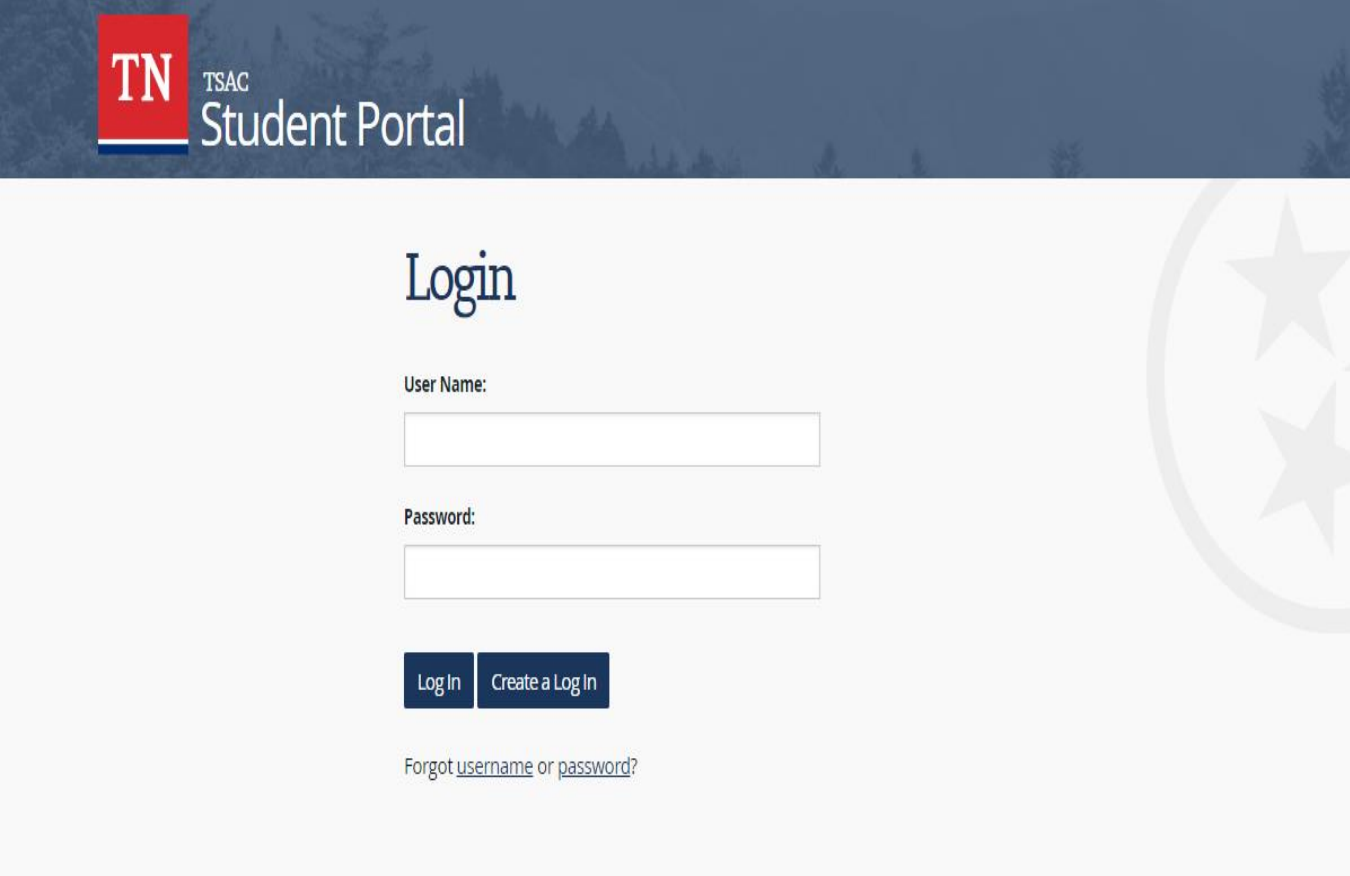
After clicking on the link, students will arrive at this page. Here students will need to click “Application found within the TSAC Student Portal.”

The next page is a Dual Enrollment Information page. At the bottom of the page are two buttons. Students who have never created a TSAC account should click on “Register.” Students who have created an account should click on “Sign In.”



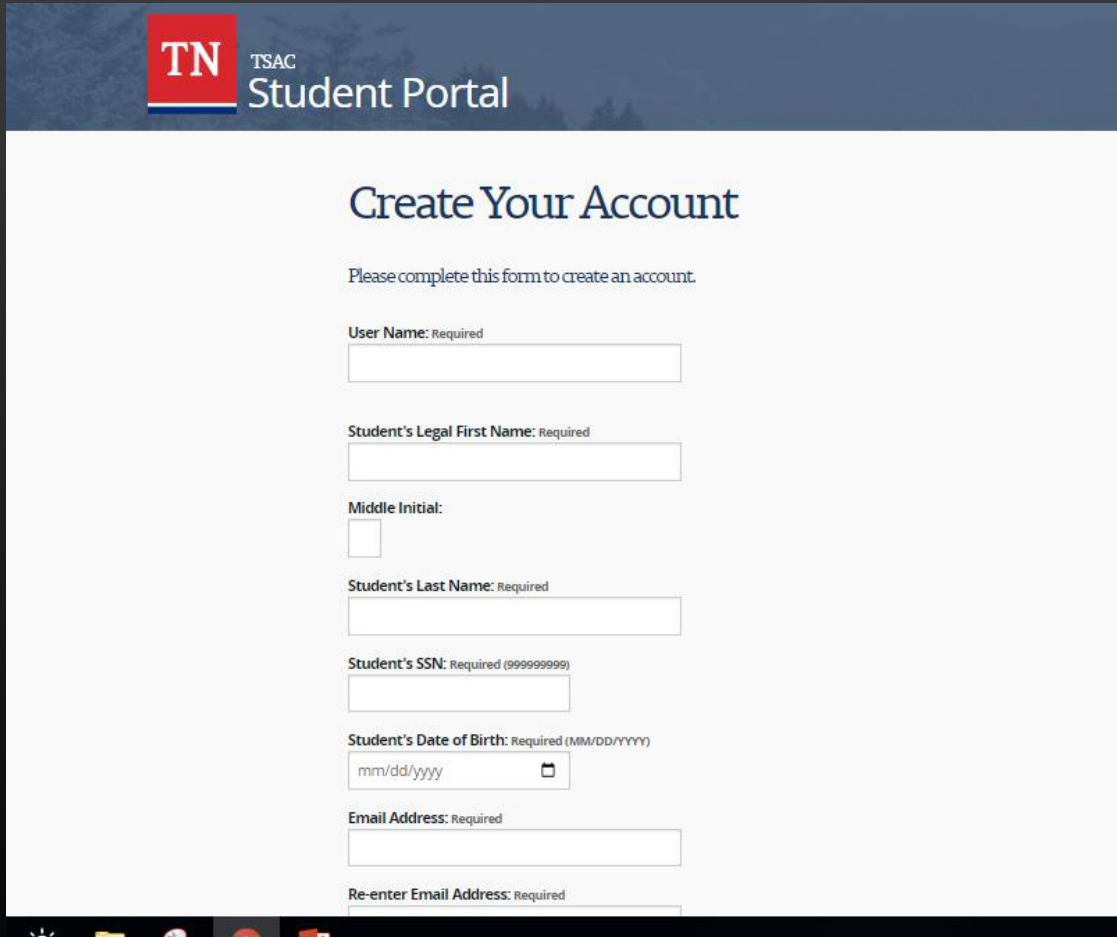
The TSAC Portal

For most students, this will be the first time they have logged into TSAC (Tennessee Student Assistance Corporation.) This is the site for all Tennessee Scholarship and Grant Money, such as Tennessee Promise and the Hope Scholarship. This means students will be using this site many times while in high school. So it is very important that students record their username and password and remember the answers to their security questions.



The screenshot shows the TSAC Student Portal login interface. At the top, there is a blue header with the TN TSAC logo and the text "Student Portal". Below the header, the word "Login" is displayed in a large, blue, serif font. Underneath "Login", there are two input fields: "User Name:" and "Password:". Below the "Password:" field, there are two buttons: "Log In" and "Create a Log In". At the bottom, there is a link that says "Forgot [username](#) or [password](#)?". On the right side of the page, there is a large, faint, circular graphic containing three stars.

TSAC Student Portal



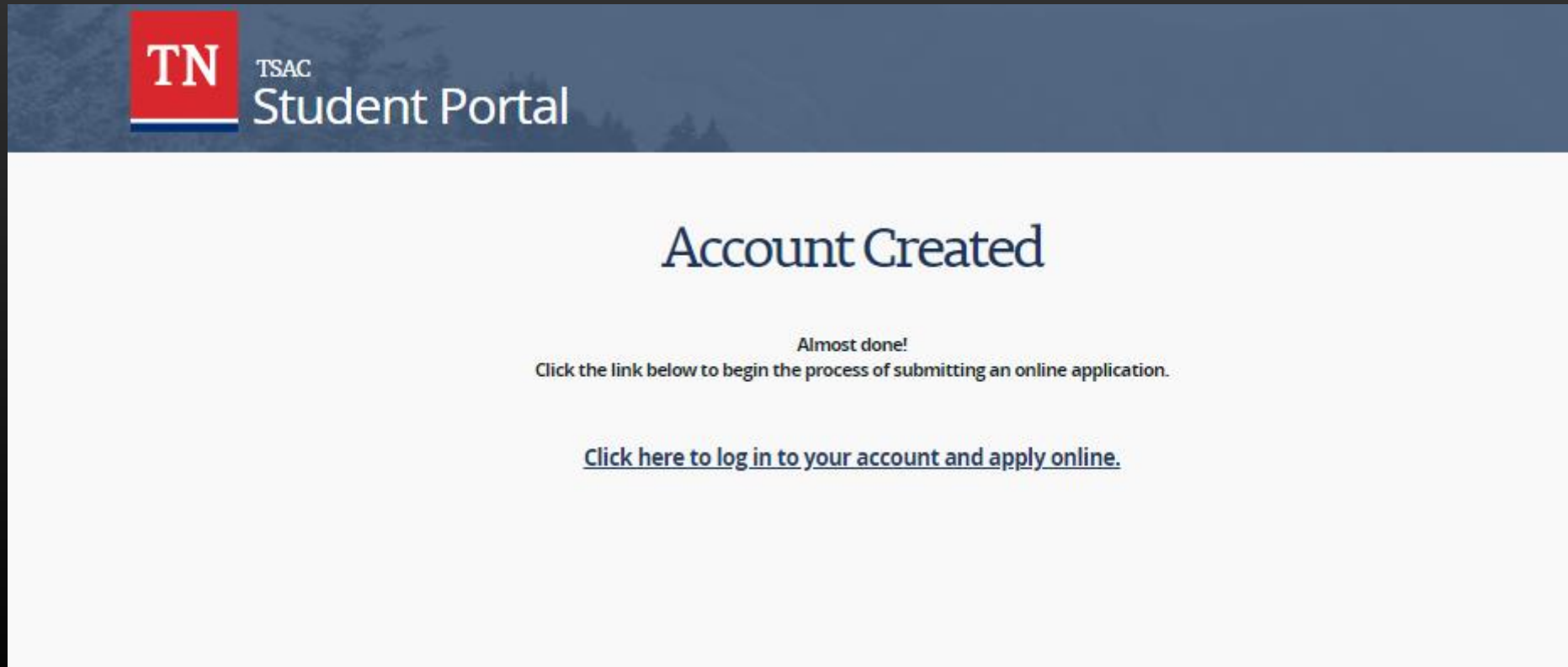
The screenshot shows the 'Create Your Account' page of the TSAC Student Portal. The header features the TN logo and the text 'TSAC Student Portal'. The main heading is 'Create Your Account', followed by the instruction 'Please complete this form to create an account.' The form contains several input fields with labels and requirements:

- User Name:** Required (text input)
- Student's Legal First Name:** Required (text input)
- Middle Initial:** (text input)
- Student's Last Name:** Required (text input)
- Student's SSN:** Required (999999999) (text input)
- Student's Date of Birth:** Required (MM/DD/YYYY) (date picker with 'mm/dd/yyyy' placeholder)
- Email Address:** Required (text input)
- Re-enter Email Address:** Required (text input)

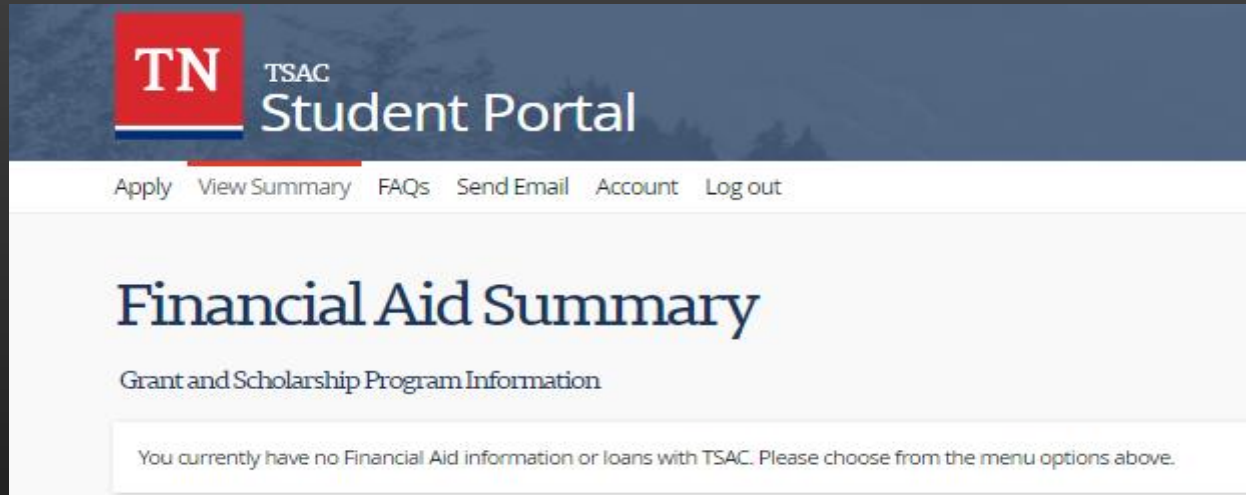
- Once again, this is a standard application site. Students will complete the name, address, social security number, and all information.
- Because students will be using this site throughout high school, be sure to record your username, password, answers to security questions and selected image in a safe spot where you will always be able to retrieve the information.

Created TSAC Account

Once you have successfully created your TSAC account, you will “Click here to log in to your account and apply online.”



Dual Enrollment Grant Application



On this page, students will click on “Dual Enrollment Grant, (including GIVE) for 2021-2022.” Be sure to select the 2021-2022 grant.

After students have created their TSAC account, they will log back in, and they will see this page. Here students need to click on “Apply.”

The screenshot shows the 'Apply for Scholarships' page of the TSAC Student Portal. The header includes the TN TSAC logo and navigation links: Apply, View Summary, FAQs, Send Email, Account, and Log out. The main heading is 'Apply for Scholarships'. A note states: 'In order to complete the online application process you must have access to a printer and ADOBE Acrobat Reader in order to view and print your application.' Below this is a table listing various scholarships with their application start and deadline dates.

Scholarship	Application Start Date	Application Deadline Date
Ned McWherter Scholars Program	1/1/2021	2/15/2021
Dependent Children Scholarship Program	1/1/2021	7/15/2021
Minority Teaching Fellows Program	1/2/2021	4/15/2021
Tennessee Graduate Nursing Loan Forgiveness Program	1/2/2021	3/1/2021
Helping Heroes Grant 2020 - 2021	1/1/2020	5/1/2021
Helping Heroes Grant 2021 - 2022	1/1/2021	5/1/2022
Dual Enrollment Grant (including GIVE) for 2020 - 2021	1/1/2020	5/15/2021
Dual Enrollment Grant (including GIVE) for 2021 - 2022	1/1/2021	5/15/2022
Middle College Scholarship 2020 - 2021	1/1/2020	6/30/2021
Middle College Scholarship 2021 - 2022	1/1/2021	6/30/2022
Tennessee Promise Scholarship Award 2022 - 2023	N/A	N/A
TN Reconnect Scholarship Application for 2020 - 2021	10/1/2019	6/30/2021
TN Reconnect Scholarship Application for 2021 - 2022	10/1/2020	6/30/2022

“I Understand”

The next page students will view is an information page. At the bottom of the page, students will click “I understand.”

academic requirements.

A student who receives the Dual Enrollment Grant for more than four (4) dual enrollment courses over the course of the junior and senior years will have the amount reduced from the HOPE Scholarship on a dollar for dollar basis.

Middle College Scholarship

The Middle College Scholarship is available to Middle College juniors and seniors seeking an associate degree at one of the institutions below.

- CHATTANOOGA STATE COMM COLLEGE
- CLEVELAND STATE COMM COLLEGE
- JACKSON STATE COMM COLLEGE
- MOTLOW STATE COMM COLLEGE
- NASHVILLE STATE COMM COLLEGE
- NORTHEAST STATE COMM COLLEGE
- ROANE STATE COMMUNITY COLLEGE
- SOUTHWEST TN COMM COLLEGE
- VOLUNTEER STATE COMM COLLEGE

To be eligible, Middle College students must have completed their Sophomore year with a minimum 3.0 high school GPA, complete and submit the annual Middle College Scholarship application by the application deadline dates, be a TN resident for one (1) year, and be enrolled full-time.


Semester hours attempted as a recipient of the Middle College Scholarship shall count towards the total 120 semester hours limit for the HOPE Scholarship. Also, the full-time enrollment semesters as a recipient of the Middle College Scholarship shall count towards the eight (8) full-time equivalent semester limit for the HOPE Scholarship. Finally, the number of years enrolled at the Middle College as a recipient of the scholarship shall count towards the five (5) years limitation for the HOPE Scholarship program.

Important Notice: High school juniors and seniors may receive the Dual Enrollment Grant or the Middle College Scholarship; but not both scholarships for the same semester of enrollment.

[I understand](#) [Cancel](#)

To continue, please select which scholarship you wish to receive.

[Dual Enrollment Grant \(Including G.I.V.E\)](#) [Middle College Scholarship](#)



The Dual Enrollment Grant is offered to high school juniors and seniors who are enrolled at an eligible high school and who are in pursuit of college credit while also enrolled at an eligible college or university.

To be eligible, a student must have completed all sophomore academic requirements, complete and submit the Dual Enrollment Grant application by the application deadline dates for each semester, be a TN resident for one (1) year, and meet admission criteria for dual enrollment.

A student may receive funding for one (1) course per semester. To receive funding for additional courses each semester, the student must meet the minimum HOPE Scholarship academic requirements.

A student who receives the Dual Enrollment Grant for more than four (4) dual enrollment courses over the course of the junior and senior years will have the amount reduced from the HOPE Scholarship on a dollar for dollar basis.

Middle College Scholarship

The Middle College Scholarship is available to Middle College juniors and seniors seeking an associate degree at one of the institutions below.

- CHATTANOOGA STATE COMM COLLEGE
- CLEVELAND STATE COMM COLLEGE
- JACKSON STATE COMM COLLEGE
- MOTLOW STATE COMM COLLEGE
- NASHVILLE STATE COMM COLLEGE
- NORTHEAST STATE COMM COLLEGE
- ROANE STATE COMMUNITY COLLEGE
- SOUTHWEST TN COMM COLLEGE
- VOLUNTEER STATE COMM COLLEGE

To be eligible, Middle College students must have completed their Sophomore year with a minimum 3.0 high school GPA, complete and submit the annual Middle College Scholarship application by the application deadline dates, be a TN resident for one (1) year, and be enrolled full-time.

Semester hours attempted as a recipient of the Middle College Scholarship shall count towards the total 120 semester hours limit for the HOPE Scholarship. Also, the full-time enrollment semesters as a recipient of the Middle College Scholarship shall count towards the eight (8) full-time equivalent semester limit for the HOPE Scholarship. Finally, the number of years enrolled at the Middle College as a recipient of the scholarship shall count towards the five (5) years limitation for the HOPE Scholarship program.

Important Notice: High school juniors and seniors may receive the Dual Enrollment Grant or the Middle College Scholarship; but not both scholarships for the same semester of enrollment.

[I understand](#) [Cancel](#)

Students will then be directed to the Middle College Explanation Page. On this page, at the bottom, students will need to click on “Dual Enrollment Grant (including GIVE).”

Dual Enrollment Grant Final Steps

Address Required <input type="text"/> Required	High School Information Section
City Required <input type="text" value="MARYVILLE"/>	High School Required <input type="text" value="MARYVILLE HIGH SCHOOL, 431300"/>
State Required <input type="text" value="TN"/>	High School Diploma or GED Received Required <input type="text" value="No"/>
Zip Code Required <input type="text" value="37804"/>	Will you have completed 10th grade at the time of Dual Enrollment enrollment? <input type="text" value="Yes"/>
Zip Code +4 <input type="text" value="6126"/>	Anticipated Graduation Year Required <input type="text" value="2022"/>
County Required <input type="text" value="Blount"/>	College/University Information Section
Home Phone Required <input type="text"/>	<p>Listed are the eligible institutions for this program. You must attend an eligible institution to be eligible for the Dual Enrollment Grant . Please select the institution for which you will enroll while in high school as a dual enrolled student. (This is not a valid application for the HOPE Scholarship.)</p>
Date of Birth Required <input type="text" value="2/20/2003"/>	College/University Required <input type="text" value="MARYVILLE COLLEGE, 003505-00"/>
Gender <input type="text" value="Male"/>	<p>If you will dual enroll at another institution this semester, contact the Dual Enrollment Office at the institution above. You may be a candidate to receive the Dual Enrollment Grant for a second course.</p>
Race Required <input type="text"/>	Certification Statement
Citizenship Status Required <input type="text"/>	<p>I certify that the information reported above and on any other document or writing completed by me in connection with this Application is true, correct and complete to the best of my knowledge. I authorize the release and exchange of information between the Tennessee Student Assistance Corporation, the Tennessee Higher Education Commission, state and federal entities and educational institutions, their contractors, transferees and assignees, and agree that such information exchanged may include, but is not limited to, eligibility, financial, enrollment, academic status,</p>
Resident of TN Required <input type="text"/>	
TN Residence Date Required (MM/DD/YYYY) <input type="text"/>	

This is the Dual Enrollment Grant Application. Many of the blanks on the left side will automatically fill; however, any blanks not completed will need to be completed by the student. The right side needs to be answered carefully. Be sure to choose Maryville High School from the drop-down button for the high school. Also, be sure to choose Maryville College as the college if that is the college the student will be attending for dual enrollment classes. However, if the student is taking classes at Pellissippi State, then that student will choose Pellissippi State from the drop-down menu. Be sure the entire application is complete before submitting.

Maryville College Immunization Waiver

Maryville College Immunization Requirements

Tennessee state law requires entering college students to submit proof of immunization for MMR (2 doses), and Varicella (2 doses). For more information, see the second page of this document.

Please complete the following information:

Name: _____
Last First Middle

Address: _____

If you are a U.S. resident, please include city and state.

Date of Birth ____/____/____ Semester and year entering MC: _____

Health insurance provider name: _____

To be completed by a Health Care Professional

Required Immunizations	Dose #1 Date MM/DD/YYYY	Dose #2 Date MM/DD/YYYY	History of the Disease	Date of Positive Labs / Serologic Evidence
Measles, Mumps, Rubella (MMR)				
Varicella (Chickenpox)				

Recommended Immunizations	Dose #1 Date MM/DD/YYYY	Dose #2 Date MM/DD/YYYY	Dose #3 Date MM/DD/YYYY	Date of Positive Labs / Serologic Evidence
Hepatitis B				
Meningococcal				

Medical Waiver:
☐ I declare the student has a medical contraindication for receiving the following immunizations: _____ (to be completed by a physician).

CERTIFICATION OF IMMUNIZATION (A medical professional's signature is required)
Health Care Professional's Name / Organization: _____
Signature: _____ Date: _____

Religious Waiver:

☐ I declare a religious exemption, affirmed under penalties of perjury, that vaccination conflicts with my religious tenets and practices.

Signature: _____ Date: _____

Please turn over for additional information.

All students attending Maryville College for Dual Enrollment classes must download the Immunization Form. It must be completed and returned to Mrs. Burchfield in Office 241, along with the Permission Form (which is on the next slide.) Mrs. Burchfield needs both forms no later than Friday, March 5th. You can download the Immunization Waiver by Googling Maryville College Immunization Waiver.

Maryville College Permission Form

DATES AND DEADLINES

The deadline for submitting completed Dual Enrollment applications for the fall term is May 1 and October 1 for the spring term. Before a student's dual enrollment application can be considered, the applicant must send the following:

- completed application including course preference
- updated high school transcript or ACT/SAT scores
- **permission form** signed by the high school principal or school counselor

The cost per Dual Enrollment course is \$500. Students may apply for the [Tennessee Student Assistance Corporation \(TSAC\) Dual Enrollment Grant](#). The TSAC Dual Enrollment Grant pays \$500 per course for the first and second course taken, \$200 for the third course taken, and zero dollars for the fourth course taken. **TSAC Deadline is May 1, 2020.**

For classes other than English 110 and 120, notification and confirmation of class placement will occur no earlier than August 15 for the fall term or December 1 for the spring term. Students wishing to change their scheduled class after this time may encounter difficulties due to limited or no seats remaining. The College reserves the right to cancel classes due to low enrollment or other unforeseen circumstances. In such cases, the College will make every effort to place affected students in an appropriate alternative course and will notify them immediately.

BEGIN DUAL-ENROLL APPLICATION

The final step in applying to Maryville College as a Dual Enrollment Student is to return to Maryville College's Dual Enrollment Page , and under Dates and Deadlines is red type "permission form." Dual Enrollment students must download this form, complete their sections, and then they must bring this to school to have it signed by counselors and principals. When students place the Permission Form and Immunization Waiver in Mrs. Burchfield's box on the door of Office 241, she will have it signed by the appropriate MHS staff . She will then deliver these documents, along with students' transcripts and ACT scores, to Maryville College during the week of March 8th.



DUAL ENROLLMENT HIGH SCHOOL PERMISSION FORM

Toll Free: 1.800.597.2687 | Local: 865.981.8092 | Maryville, Tennessee 37804-5907 | maryvillecollege.edu

This form **must be signed by your high school principal or counselor** and must accompany your Dual Enrollment admission application. You may either upload the completed and signed form from within your Maryville College online application, or send to the Maryville College Admissions Office via one of the options mentioned below.

When do you plan to enroll? Fall, 20 ____ Spring, 20 ____ Summer, 20 ____

Student name: _____

What high school are you attending? _____ Expected graduation date: _____

School address: _____

Name of principal or counselor (please print): _____

Principal or counselor phone: _____

Principal or counselor email: _____

Approved by: _____ Date: _____
(signature of principal or counselor)

Signature of Applicant: _____ Date: _____

Office of Admissions, Maryville College, Maryville, TN 37804-5907
This completed and signed form may be uploaded from within your admission application, mailed to the address above, faxed to 865-981-8005, or sent via email to admissions@maryvillecollege.edu